

# E-learning Rules at Slovak School in the World

#### 1. Attendance and Activity:

- **Mandatory Attendance:** Students must be present at all scheduled online lessons.
- **Excuses:** In case of illness or other reasons for absence, an excuse must be sent via email to the teacher at least 24 hours before the start of the lesson.
- Active Participation: Students must be active during lessons answering questions, participating in discussions, and completing assigned tasks.

# 2. Preparation for Lessons:

- **Homework:** All homework must be completed and submitted by the deadline set by the teacher.
- **Preparation of Materials:** Students should have all necessary materials ready before the start of the lesson (textbooks, notebooks, writing tools).
- **Technical Equipment:** Students must have a functioning computer, webcam, microphone, and stable internet connection.

#### 3. Communication:

- **Respect and Decency:** Communication with teachers and classmates must always be polite and respectful.
- **Professionalism:** Use formal language and appropriate greetings in emails and online platforms.
- Feedback: Actively seek feedback and respond to it.

#### 4. Technical Requirements:

- **Internet:** Ensure a stable and fast internet connection to prevent disruptions during lessons.
- **Equipment:** Keep your computer and other devices in good technical condition and update necessary software.

## 5. Plagiarism and Academic Integrity:

- **Original Work:** All work and assignments must be the student's original creation.
- **Sources:** Use and cite only legal and verified sources.

## 6. Safety and Privacy:

- **Personal Information:** Protect your personal information and do not share it with anyone outside the school.
- **Passwords:** Keep your passwords confidential and change them regularly.

## 7. Behavior Rules:

- **Conduct during Lessons:** Behave during online lessons as you would in a traditional classroom be focused and follow the teacher's instructions.
- **Breaks:** Respect break times and return to lessons on time.
- 8. Assessment and Feedback:
  - **Tests and Exams:** Participate in all scheduled tests and exams and complete them honestly.
  - **Evaluation:** Accept teachers' evaluations and work on improvement based on their feedback.

#### 9. Parental Cooperation:

- **Support:** Parents should actively support their children in e-learning and monitor their progress.
- **Communication:** Maintain regular communication with teachers regarding progress and any issues.

## 10. Technical Support:

• **Contact Information:** In case of technical problems, contact the school's technical support at support@sksvs.com.

Following these rules will ensure smooth e-learning and academic success. If you have any further questions, feel free to contact us at <u>info@sksvs.com</u>.

Chicago IL- USA

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